

The mission of ABATE of Oklahoma is to promote and defend motorcyclist freedom, safety, and awareness through education and legislation to make Oklahoma the best place to ride.

**South Central Chapter
Abate of Oklahoma
Chapter bylaws**

1.0 GENERAL

1.1 CHAPTER NAME “SOUTH CENTRAL CHAPTER OF ABATE OF OKLAHOMA”

1.2 EXECUTIVE BOARD OFFICERS and PERSONNEL

Executive Board Officers shall consist of the President, Vice President, Secretary, Treasurer and Sergeant At Arms. These officers are appointed by election of the Chapter Membership. Positions-At-Large shall consist of the State Representative, Alt. State Rep., Alt. Sergeant-At-Arms, Chaplain, Ride Captain/s, Webmaster and Moderator. Positions at Large are appointed by the Executive Board Officers. All Officer and Personnel positions are filled on a voluntary basis and hold duties and responsibilities described here-in-after.

1.3 ELECTIONS

All Chapter Executive Board Officers shall be elected to hold office annually by ballot at regularly scheduled meetings, results determined through a simple majority vote of the active members present, to be held in November of each year with nominations beginning in September. Nominees for office must be an active member or must have attended 3 consecutive meetings prior to nomination.

1.4 TERM OF OFFICE

The term of the Officers and Personnel shall be for 12 months from January 1st to December 31st unless there is a consensus with all active members that the current officers are not maintaining proper guidelines and standards. In these cases, a Call to vote can be issued to see if Impeachment procedures are warranted.

1.5 TERMS OF SERVICE

Each Officer shall hold office for the term for which he/she is elected or appointed until his/her successor has been elected and/or appointed. Should circumstances dictate that an Officer can no longer fulfill his/her duties, then the remaining Board Officers may elect an Officer pro-tem until such time as elections can be held.

1.6 MEMBERSHIP DUES

Full Membership dues shall be \$20.00 per year, Payable prior to anniversary date of member.

1.7 CALL TO VOTE

Any active member may call for a vote by the Board on any decision made by the President. He/she must offer an alternative and open the floor for debate on the issue. After debate the members may vote and override the decision by a majority rule.

1.8 ACTIVE MEMBER

An Active member is one that has been a member (in good standing) for a period of 90 days). Situational exceptions may be approved by a majority vote of the Board Officers where warranted.

1.8.1 Member in good standing meaning having no bylaw violations or written complaints.

1.9 IMPEACHMENT

Should Any Officer be found negligent in his/her duties, the Officer may be removed from office by a vote of more than 50% of the active membership.

1.10 DISCIPLINARY ACTION

The Executive Board Officers may take disciplinary action per the following guidelines on any Member found to be in violation of Chapter Bylaws:

1st offense – Levies probation and declares any member “NOT IN GOOD STANDING”.

2nd offense – Demotion or loss of seniority as a member, or possible expulsion.

3rd offense – Expulsion from the Chapter.

2.0 RESPONSIBILITIES OF THE EXECUTIVE BOARD OFFICERS

2.1 PRESIDENT

The President is the Chairman of the Executive Board of the Chapter. All matters concerning relations between the Chapter and any outside person(s) or organization(s), should be routed to the President for appropriate action. The President or his Delegate shall assume the Chair at all Chapter meetings. He/she is responsible for controlling the meeting and keeping order. If necessary, the chair may utilize the services of the Sergeant-at-Arms to aid in keeping order. The chair may not make or second any motion and may only vote on questions where their vote would affect the outcome, as in making or breaking a tie vote, or on ballot questions. The president is responsible for overseeing all advertising of the Chapter and ensures the ongoing viability of the Chapter.

2.2 VICE-PRESIDENT

The Vice-President shall coordinate all committees and supervise plans for all Chapter events. The Vice-President shall act as an intermediary between the President and the Members. All questions or comments concerning any Chapter business not specifically related to the duties of the other officers should be brought directly to his/her attention. Additionally the Vice-President is second-in-command to the President and shall assume all responsibilities and duties of the President in his/her absence.

2.3 TREASURER

The Treasurer is responsible for collecting dues from all members and keeping all financial records of the chapter. He/she will secure the chapter's membership list, current phone/ mailing list and electronic mail list. He/she may disburse funds to pay expenses. The Treasurer must keep an accurate record of all income and expenses and is required to report the fiscal status of the chapter at each regular meeting. He/she must submit a written Annual Report to the Executive Board at the Annual Meeting. Monitors local and State legislative activities affecting motorcycling.

2.4 SECRETARY

The Secretary is responsible for making and keeping all Chapter records including: the By-Laws; Membership Roster (name, status, phone, mailing and e-mail information); Records of all Committee Appointments; All Written Reports and Correspondence between the Chapter and any Outside Person/s or Organization/s. He/she shall maintain and present the minutes and attendance list of each meeting, Notify members of special or emergency meetings, and Notify all members of any appointments or elections made in their absence. The secretary shall be responsible for mailing or electronically mailing all correspondence to members and overseeing all copying and advertising activities.

2.5 SERGEANT-AT-ARMS

The Sergeant-at-Arms is responsible for ensuring that the Bylaws of the Chapter are not violated and that orders of the Executive Board are carried out in an expeditious manner. He/she is responsible for policing and keeping order at all Chapter events. He/she has a responsibility to the chapter to report any unseemly behavior or incident to the Executive Board. The Sergeant-At-Arms is responsible for the safety and security of the Chapter.

3.0 AUTHORITY & DUTIES FOR POSITIONS AT LARGE

3.1 STATE REPRESENTATIVE

It is the responsibility of the State Representative to insure that the Chapter is represented at all ABATE of Oklahoma Board Meetings. Chapter Representatives shall monitor legislation pertinent to motorcyclists, report on pending or threatening legislation to the officers, the membership, newsletter and plan and execute approved campaigns.

3.2 Alt. State Rep

The Alternate State Representative's position is to attend State meetings and fill in for the State Representative in the event that he/she is unable to perform their regular duties.

3.3 ROAD CAPTAIN/S

The Road Captain is responsible for the safe execution of all Chapter runs. He/she shall research, plan and organize all runs in coordination with the Vice President. He/she shall supply the secretary with any information required to notify outside agencies of upcoming events and runs in a timely manner.

3.4 WEBMASTER and MODERATOR

The Webmaster is responsible for the creation of, maintenance, updating, and general look and viability of the chapter website. The Webmaster shall update submissions to the website at the direction of the website moderator who will oversee the overall acceptance of any website submissions and provide such information to the Webmaster.

3.5 Chaplain

The Chaplain will be responsible for the invocation given at each chapter meeting. The Chaplain will give prayer before each chapter function.

4.0 MEETINGS AND ACTIVITIES

4.1 CHAPTER MEETINGS

Regular Chapter meetings shall be held at least once a month. All chapter members must be notified of the time and place of regular meetings. Attendance at regular meetings (including State meetings) by all members is encouraged but not mandatory.

4.2 NOTIFICATIONS

All members shall be notified of said meetings by the Executive Board at least one week prior to the schedule date. Notification may be done via: written, word, telephone or electronic communication.

4.3 COMMITTEES

The Executive Board may form a Committee. Said committees are intended to be temporary in nature for the purpose of performing a specific task, or research as deemed appropriate by the Board. Such committees will be dissolved at the end of their usefulness and assignment. If there is deemed a need for a permanent committee, this shall be approved by a simple majority vote of the general membership in attendance at a regular meeting. A chairman will be appointed by the Board to oversee the work of the committee, and the chairman of the committee shall call committee meetings as deemed appropriate. The committee/chairman shall make all reports of their findings/progress to the Executive Board.

4.4 Order of Business

For all Regular Meetings (including Annual Meetings), the Order of Business shall be as follows:

- A. Call to Order
- B. Invocation by Chaplain
- C. Treasurer's Report
- D. Secretary's Report
- E. State Rep's. Report
- F. President's Report
- G. Old Business
- H. New Business
- I. General Discussion
- J. Adjournment

5.0 EXPENDITURES

This Chapter shall be operated as a not-for-profit endeavor. All monies generated by the Chapter (from whatever source) may be expended for one or more of the following purposes only:

- a. Charitable contributions approved by the membership
- b. Education and advocacy of motorcyclists rights and freedoms
- c. Usual and customary overhead
- d. Purchase and distribution of supplies
- e. Other purposes as the board determines to be consistent with the objectives of the organization.

5.1 Deposits

All monies shall be maintained in a federally insured banking institution at First National Bank and Trust, Lone Grove, OK. With all current Board Officer's signature card on file.

5.2 Disbursement Authorization

Two officers will be required to issue any disbursement of funds. The Treasurer, and one other officer, must sign all checks needed from any organizational bank accounts. The banking institution shall be notified of any change of officers and a new signature card issued promptly. In event of the Treasurer's incapacitation any two(2) officers of this Chapter may sign checks for disbursement.

5.3 Disbursements

This organization is coordinated for charitable, educational, motorcycle rights purposes including for such purposes the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the internal revenue code or the corresponding section of any future federal tax code. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in chapter by laws. Notwithstanding any other provision of these chapter bylaws, this organization shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this organization.

5.4 Dissolution

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the internal revenue code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations as said court shall determine, which are organized and operated exclusively for such purposes.

5.5 Inspection

Any member shall have the right to inspect the books of the organization upon request.

5.6 Relief Fund

This is a special account to be used only for emergency financial assistance to members and/or their families. Revenues shall be derived from 50/50 funds and designated gifts from members.

6.0 IMPEACHMENT

Any Active Member at a regular meeting may submit a writ of impeachment against any officer. This writ must be signed by at least three active members of the Chapter and must list the charges used as basis for the writ. All active members in the chapter must be informed of the writ prior to any impeachment vote. In order to allow the officer in question an opportunity to prepare a statement concerning the charges against them, a special meeting shall be requested for action on the writ by the officer accused. No more than fifteen days shall pass following the submission of the writ to the officer who is brought forth for impeachment. Impeachment requires a majority vote of all active members in the Chapter. An officer may be removed from office prior to the expiration of his/her term for the following causes:

- a. Gross neglect of the duties of the Office
- b. Breach of Trust
- c. Breach of Obligation or Responsibility
- d. Abuse of Power
- e. Monumental Stupidity, Damaging or Discrediting A.B.A.T.E. of Oklahoma

7.0 FINAL ARTICLE

Anything not covered under these Bylaws will be decided according to Robert's Rules of Order. (Parliamentary Procedure)

The Chapter Officers will review the Bylaws on an annual basis in December.

We do not and will not discriminate against any gender, race, religion, creed or nationality.

Amended 12/21/2010